

ANNUAL GENERAL MEETING OF MEMBERS

ZOOM CALL
SEPTEMBER 14TH, 2020
11:30 a.m.

AGENDA

Welcome

1. Notice of Meeting –
2. Introduction of Directors
3. Approval of minutes of September 16, 2019 AGM
4. Chairman of the Board's address
5. President & CEO report
6. Treasurer's Report
 - a. Presentation of 2019 Financial Statements
 - b. Appointment of Auditors
7. Ratification of decisions taken by administrators
8. Report of Nominating Committee
 - a. Election of Directors
9. Other committee reports
10. Question period
11. Adjournment



Craig Brummell, Chairman of the Board, agrees to chair the annual general meeting of the membership. The meeting started at 11:30 a.m.

1. Notice of meeting

Christine Carrière reported that the notice of this meeting together with proxy forms were emailed or faxed to all the members of the corporation at each Member's respective address appearing on the books of the corporation in accordance with the notice requirements of the General Administrative By-Law.

Craig Brummell directs Ms. Christine Carrière to file in the minute book a certificate as to the giving of notice of this meeting. A copy of the certificate will appear as Schedule A of this meeting's minutes.

Proxies: Christine Carrière reported that no proxies were received from members within the prescribed time period.

A) *Meeting regularly constituted:*

Notice of this meeting having been emailed or faxed to all Members of the Corporation and a quorum of Members being present, the meeting was declared to be duly called and properly constituted for the transaction of business by Craig Brummell.

2. Introduction of directors

Craig Brummell introduced each of the Directors present on the Zoom call. Directors present at the meeting: Robert Church, Dino Fragaglia, Mike Campbell, Lisa Nitkin, Karima Jivraj, Steven Schlichtmann, Craig Brummell, Trysh Tolhurst, Rob Smith, Sara Côté, Mark Hagen, Emily Corey, Pierre Gadbois.

Christine Carrière and Lori-Anne Thibault were present on invitation. Members Ali Carter, Kenn Manzerolle, and Robert Nixon were also present on invitation.

3. Approval of the minutes of the September 16, 2019 AGM

MOTION K. Jivraj/S. Schlichtmann CARRIED

To approve the minutes of September 16, 2019 Annual General Meeting, as presented.

4. Chairman's Address

Craig Brummell, Chairman of the Board, thanked everyone for taking the time out of their busy schedule to attend this meeting. He welcomed the new President & CEO, Christine Carrière, to the PIJAC Canada team. He thanked the Ottawa team for their work during the COVID-19 pandemic and for successfully putting on a virtual show that exceeded expectations on the first day. He noted how much work had been done in the last year and in the last six months, stating that together, we can ensure that everyone has a place in the community today and in the future.



5. President & CEO Report

In her report, Christine recognized the hard work and efforts of the PIJAC Canada team, noting that lots of work had been done prior to her arrival, which had been delayed due to the pandemic. She shared how well the association had been doing in 2019 and how it had been on track to reaching objectives outlined in the association's strategic plan. Things have since changed due to the pandemic. The virtual show was created as a way to keep members connected during these challenging times. PIJAC Canada's business model will be adapted during this challenging time to help recover and make it through. The association will see the full impact of the pandemic and the outcome on membership renewal moving forward. She shared that the team has been brainstorming to be able to meet all projects and support businesses as the association continues to evolve. She thanked all for their support.

6. Treasurer's Report

Christine Carrière shared the 2019 financial statements completed by Van Berkomp, noting the surpassing of objectives in the last two years and that the previous CEO, Stephanie Girard, had left the financial situation in a sound position. The 2020 statement will look vastly different due to the cancellation of physical shows.

MOTION T. Tolhurst/S. Côté CARRIED

To accept the 2019 financial statements as presented.

MOTION S. Schlichtmann/L.Nitkin CARRIED

Appoint Van Berkomp as official auditors for the 2020 fiscal year.

7. Ratification of decisions taken by administrators

MOTION K. Jivraj/L.Nitkin CARRIED

Be it resolved that all acts, contracts, proceedings, appointments, disbursements made, authorized and taken by the Board of Directors and officers of PIJAC Canada in the interest of, and on behalf of, the members of the said Association since the proceeding Annual Meeting thereof, be, and the same are herewith approved, ratified and confirmed by this meeting.

8. Report of the nominating committee

At the June 10, 2020 National board meeting, PIJAC Canada directors reiterated its request to the Nominating Committee to recruit candidates for possible election to the National Board. The Nominating Committee report indicated there are five vacancies to be filled on the National Board at this AGM. All those seats are for a three-year term ending at the September 2023 AGM. The committee recommends the following slate of candidates:



1. Craig Brummell (Manufacturer, Essex Topcrop Sales Limited, ON) Elected to a three-year term
2. Dino Fragaglia (Retailer, Global Pet Foods LP, ON) Elected to a three-year term
3. Pierre Gadbois (Distributor, Le Gastronom Animal Inc., QC) Elected to a three-year term

There is a vacant seat for the Manitoba/Saskatchewan region. The PIJAC Canada by-laws state that we need one representative for each geographic region and others are at large. The Nomination Committee is still looking for a candidate who will contribute to the Board fully.

MOTION S. Schlichtmann/R. Church CARRIED

To accept the recommendations of the nomination committee

Congratulations to the re-elected directors.

9. Other Committee reports

Other departments were touched on in the President & CEO report. No other reports to present at this time.

10. Question Period and Discussion

- The partnership with the CFIB has been a critical piece during the pandemic. It has also helped with member recruitment.
- Montreal Ban of Sales of Pets in Pet Stores Update?
 - No word from the lawyer in a long time. Will follow-up with the team and get back to directors on this issue.

11. Adjournment of meeting

MOTION E. Corey/M. Campbell CARRIED

There being no further business to come before this meeting, to adjourn the meeting.

The meeting was adjourned at 12:11 p.m.



Recording Secretary, Lori-Anne Thibault

Date: 14/09/2020





The voice of the Canadian pet industry
La voix de l'industrie des animaux de
compagnie au Canada

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Schedule A

PIJAC Canada CERTIFICATE

Notice of Annual General Meeting

September 14th, 2020

I certify that the attached are true copies of the Notice of Annual Meeting and Proxies which were posted on the PIJAC AGM website page available to all members of the Corporation on the 7th day of September 2020 at each member's respective e-mail address appearing on the books of the Corporation.

Christine Carrière
President & CEO
PIJAC Canada

