

**PURCHASE ORDER EXHIBITOR  
 EQUIPEMENT, SERVICES AND SUPPLIES  
 20 DAYS AND MORE BEFORE EVENT**

| Exhibitor's id |       |                   |       |
|----------------|-------|-------------------|-------|
| Compagny :     | _____ | Event :           | _____ |
| Adress :       | _____ | Date :            | _____ |
| City :         | _____ |                   |       |
| Province :     | _____ | Postal code :     | _____ |
|                |       | Booth number :    | _____ |
| Order by :     | _____ | On site contact : | _____ |
| Email :        | _____ | Email :           | _____ |
| Phone :        | _____ | Phone :           | _____ |
| Cell phone :   | _____ | Cell phone :      | _____ |

Prices are in Canadian dollars and do not include taxes. Prices and conditions can be modified without notice. The customer is responsible for the rented material and will be charged for any breakage, loss or theft.  
**Prices on this form are valid up to the 20<sup>th</sup> day before the event. You need to fill another form for orders made less than 20 days before the event (contact us at [reception@centrepocogeco.ca](mailto:reception@centrepocogeco.ca))**

| TELECOM   |   |           |         |
|---|---|-----------|---------|
| Quantity  | Service   | Price     | Total   |
|   | Wired internet connection (120/30 Mbps)   | 105,00 \$ | 0,00 \$ |
| <i>Indicate the location required in the booth:</i> |   |           |         |
|   | Wireless internet, 5 connetions (10/5 Mbps)   | 50,00 \$  | 0,00 \$ |
|   | Wired internet connection Web cast (120/50 to 200 Mbps)   | 175,00 \$ | 0,00 \$ |
|   | Dedicated wired internet connection (120/20 Mbps)   | 450,00 \$ | 0,00 \$ |
|   | POS network (via internet) * Limited quantity and transaction fees are not included in the rental price | 125,00 \$ | 0,00 \$ |
|   | Direct phone line * Limited quantity  | 220,00 \$ | 0,00 \$ |

For any other telecommunication services, contact Centrexpo Cogeco at 819 477-5880 or by Email at [info@centrepocogeco.ca](mailto:info@centrepocogeco.ca)

| MAINTENANCE                                    |                      |         |         |
|--|----------------------|---------|---------|
| Area (sq ft)                                   | Price                | Price   | Total   |
| 0 à 300 sq ft                                  | 46,00 \$ Flat        |         |         |
| 301 à 600 sq ft                                | 0,16 \$ /sq ft       |         |         |
| 601 à 1000 sq ft                               | 0,15 \$ /sq ft       |         |         |
| 1001 sq ft +                                   | 0,14 \$ /sq ft       |         |         |
|  | Sq ft of your booth: | 0,00 \$ |         |
|  | Number of days:      | 0,00 \$ | 0,00 \$ |
| <i>Indicate the dates cleaning is required</i> |                      |         |         |



| WATER AND DRAINAGE |   |           |         |
|--------------------|---|-----------|---------|
| Quantity           | Service   | Price     | Total   |
|                    | Cold water supply and drainage, ½ hose                              | 110,00 \$ | 0,00 \$ |
|                    | Hot water supply and drainage, ½ hose                               | 450,00 \$ | 0,00 \$ |
|                    | Hot and cold water combo, basin ant tap included (limited quantity) | 500,00 \$ | 0,00 \$ |
|                    | Drainage  | 91,67 \$  | 0,00 \$ |
|                    | Filling and emptying - bath   | 110,00 \$ | 0,00 \$ |
|                    | Filling and emptying - 18ft pool or less                            | 230,00 \$ | 0,00 \$ |
|                    | Connection fees if other than ½ (hourly rate, 1 hour minimum)       | 50,00 \$  | 0,00 \$ |
|                    | Plumber (hourly rate, 1 hour minimum)                               | 85,00 \$  | 0,00 \$ |

| HANDLING   |  |          |         |
|--|--|----------|---------|
| CU FT  | Price                                    | Price    | Total   |
| 0 à 10 cu ft   | 10,00 \$ Flat                            |          |         |
| 11 cu ft and more                                      | 1,00 \$ / cu ft                          |          |         |
|  | Size in cu ft :                          | 0,00 \$  |         |
|  | Number of days storage is required :     |          | 0,00 \$ |
|  | Handling (hourly rate, 1 hour minimum) : | 95,00 \$ | 0,00 \$ |
| <i>Indicate delivery dates (arrival and departure)</i> |  |          |         |

| SUPPLIES |   |          |         |
|----------|---|----------|---------|
| Quantité | Furniture   | Prix     | Total   |
|          | Trestle   | 15,00 \$ | 0,00 \$ |
|          | LED lit lectern   | 50,00 \$ | 0,00 \$ |
|          | Oval table 72in x 60in <i>fees not applicable for food function</i> | 10,00 \$ | 0,00 \$ |
|          | Oval tablecloth   | 10,00 \$ | 0,00 \$ |
|          | 6 ft rectangular table  | 10,00 \$ | 0,00 \$ |
|          | 8 ft rectangular table  | 10,00 \$ | 0,00 \$ |
|          | Rectangular tablecloth  | 10,00 \$ | 0,00 \$ |
|          | Bistro table (Table cover included)                                 | 25,00 \$ | 0,00 \$ |
|          | Chair <i>fees not applicable for food function</i>                  | 3,50 \$  | 0,00 \$ |
|          | Chair cover   | 5,50 \$  | 0,00 \$ |
|          | Mini-Fridge (limited quantity)                                      | 40,00 \$ | 0,00 \$ |
|          | Armchair  | 50,00 \$ | 0,00 \$ |

**OTHER REQUESTS, SPECIFIC INSTRUCTIONS OR QUESTIONS**

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| PAYMENT  |  |                  |                |
|--|--|------------------|----------------|
| A receipt and an invoice will be sent by Email one the payment is approved |  |                  |                |
| Card :   |  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> | Sub-total        | 0,00 \$        |
| Card number :  | _____  | Expiraton date : | _____          |
| Card holder :  | _____  | CVV :            | _____          |
| Signature :  | _____  | Order date :     | _____          |
|  |  | <b>TOTAL</b>     | <b>0,00 \$</b> |

**SEND FILLED FORM TO : [info@centrepocogeco.ca](mailto:info@centrepocogeco.ca)**